



PO Box 266
Tucker GA 30085
770-938-3001
770-939-8706 Fax
800-554-5556

Dealer Application

Upon completion of this form, please make a copy for your records and mail the original to:

B&H Distributing
P. O. Box 266
Tucker, GA 30085

Visit our website at: www.b-hdistrib.com

- Instructions:**
1. Please print a hard copy of this application
 2. Print or Type Company Name on top of each page where indicated
 3. Complete all pages and sign where appropriate
 4. Fax all pages of this application along with a copy of your business license & resale tax certificate
 5. Applications will not be processed without an accompanying order
 6. **FAX ALL PAPERWORK TO: 770-939-8706**
 7. **Mail original hardcopies of this paperwork to the above address**
 8. If you have any questions in filling in this form, please give us a call

APPLICATION TYPE:

- New Request
- Update Existing
- Re-Application

PAYMENT TERMS REQUESTED:

- COD Certified Check
- COD Company Check
- Credit Card

CREDIT LIMIT REQUESTED

- Open Account Terms \$250 \$500 \$750 \$1000 Other (Specify) \$_____

BILLING / SHIPPING INFORMATION

Application Date: _____

Company Name: _____ Date Business Established: _____

Mailing Address: _____ City/State/Zip: _____

Shipping Address: _____ City/State/Zip: _____

Is Shipping Address A Residential Address: YES NO Telephone: _____

Fax Number: _____ Email Address: _____ Website: _____

PRINCIPAL (S)

Name: _____

Home Address: _____ City/State/Zip: _____

Home Telephone: _____ Social Security Number: _____ Title: _____

Name: _____

Home Address: _____ City/State/Zip: _____

Home Telephone: _____ Social Security Number: _____ Title: _____

CORPORATION INFORMATION

Date of Incorporation: _____ State Corporation Registered In: _____

Type of Business: Corporation Partnership Sole Proprietorship LLC LLP

Nature of Business: A/V Retailer MI Store Custom Installation Video Sound Contractor

Electrician Alarm Installer Sound Reinforcement Other: _____

Estimated Company Annual Sales: \$ _____ Number of Employees: _____ Number of Locations: _____

Federal ID # _____ State Resale Tax # _____

Company Name: _____

AUTHORIZATION

I/We authorize B&H Distributing to contact banks and trade references listed below. I/We authorize B&H Distributing to obtain my/our credit report. I/We understand that B&H Distributing will use this information solely for the purpose of extending payment credit terms for purchases as stated on invoices from B&H Distributing. The information contained herein will be held in the strictest confidence and used solely for the consideration of credit to me/us.

Must be signed by an owner, partner, or officer of your company.

Signature: _____

Title: _____

Company Name: _____

Date: _____

BANK REFERENCE

Bank Name: _____

Branch Location: _____

Address: _____

City/State/Zip: _____

Bank Telephone: _____

Bank Fax Number: _____

Bank Contact Name: _____

Checking Account # _____

Savings Account # _____

Money Market Account # _____

TRADE REFERENCES Please Complete With Mailing Address and Fax Numbers

Floor Plan Companies, Credit Card, Additional Bank References, and Personal References are NOT acceptable as trade references

1. Company Name: _____

2. Company Name: _____

Customer/Account Number: _____

Customer/Account Number: _____

Address: _____

Address: _____

City/State/Zip: _____

City/State/Zip: _____

Telephone: _____

Telephone: _____

Fax: _____

Fax: _____

Current Terms (Circle One): OpenAcct CreditCard COD

Current Terms (Circle One): OpenAcct CreditCard COD

3. Company Name: _____

4. Company Name: _____

Customer/Account Number: _____

Customer/Account Number: _____

Address: _____

Address: _____

City/State/Zip: _____

City/State/Zip: _____

Telephone: _____

Telephone: _____

Fax: _____

Fax: _____

Current Terms (Circle One): OpenAcct CreditCard COD

Current Terms (Circle One): OpenAcct CreditCard COD



Dealer Application

Page Three

Company Name: _____

AUTHORIZED BUYERS (Name all company personnel that have the authority to order products from B&H Distributing)

Name: _____ Title: _____ Email Address: _____

Name: _____ Title: _____ Email Address: _____

Name: _____ Title: _____ Email Address: _____

Name: _____ Title: _____ Email Address: _____

COMPANY CONTACTS

Name of Owner/Corporate Officer: _____ Title: _____

Name of Owner/Corporate Officer: _____ Title: _____

Name of Sales Manager: _____ Telephone: _____

Name of Accounts Payable Contact: _____ Telephone: _____

ORDER REQUIREMENTS

Do you require written purchase orders? YES NO If yes, please fax your orders to 770-939-8706

Will you accept COD or CREDIT CARD on your first order? YES NO If yes, please indicate: COD CREDIT CARD

SHIPPING LOCATIONS

If you have more than one shipping location, please provide (on Page Six of this application) the addresses, telephone numbers, contact names, and email addresses for each "ship to" location

CREDIT CARD INFORMATION: PLEASE CHECK ONE: OPENING ORDER ONLY ALL ORDERS

I hereby authorize B&H Distributing to process my credit card for payment of products that my authorized representative or I may order from B&H Distributing:

PLEASE CHECK TYPE OF CREDIT CARD: American Express MasterCard Visa

CARD NUMBER: _____ CARD EXPIRATION DATE: _____

CVV2 CODE: _____ (This is the 3 digit code located on the signature strip on the back of your MasterCard or Visa Or the 4-digit code located on the front of your Amex Card)

NAME AS IT APPEARS ON THE CREDIT CARD: _____

I AM AN AUTHORIZED SIGNER ON THE ABOVE CREDIT CARD AND HEREBY GIVE PERMISSION TO BILL MY CREDIT CARD WHEN REQUESTED.

PRINT NAME: _____

CREDIT CARD BILLING ADDRESS: _____

CITY/STATE/ZIP: _____

AUTHORIZED SIGNATURE: _____ Date: _____

ALL SALES ARE SUBJECT TO CURRENT B&H DISTRIBUTING TERMS AND CONDITIONS. PLEASE NOTE: ALL SALES ARE SUBJECT TO PRIOR APPROVAL AND ALL SALES ARE FINAL. ALL CREDIT CARD SHIPMENTS MUST BE SHIPPED TO THE CREDIT CARD BILLING ADDRESS. IF AN ALTERNATE SHIPPING ADDRESS IS DESIRED, B&H MANAGEMENT MUST MAKE APPROVAL PRIOR TO SHIPPING. NO EXCEPTIONS! ALL WARRANTIES WHETHER EXPRESSED OR IMPLIED ARE BETWEEN THE PURCHASER (CARDHOLDER) AND THE MANUFACTURER. ALL FREIGHT CLAIMS FOR DAMAGE OR MISSING MERCHADISE ARE BETWEEN THE PURCHASER (CARDHOLDER) AND THE FREIGHT CARRIER. TERMS AND CONDITIONS ARE SUBJECT TO CHANGE AT ANY TIME.



Company Name: _____

GENERAL TERMS & CONDITIONS

NEW ACCOUNTS

This completed form and a copy of your Business License and State Resale Tax Certificate must be on file with B&H Distributing before an opening order can be processed. New account applications will be processed when we have received your opening order.

MINIMUM OPENING ORDER IS \$100.00.

PAYMENT TERMS

B&H Distributing offers a variety of payment options and terms:

- Cash, COD Certified Funds, or COD Company Check for qualified accounts.
- Open Account Terms are available for credit approved accounts on some product lines. Please refer to the terms section of the price sheet.
- American Express, MasterCard, or Visa Credit Cards for qualified accounts are accepted. No additional discounts apply to credit card transactions. Please note that certain products are sold on a Net, Net basis (no additional discounts apply). These products are duly marked on their respective price sheets.

RETURNED CHECKS

A returned check will not be considered resolved until the amount of the returned check plus a \$35.00 processing fee is received by B&H Distributing's office within five (5) business days upon notification by B&H Distributing. Payment resolution must be in the form of a certified money order or a cashier's check. If the returned check is not resolved within the five (5) business days, B&H Distributing will pursue any and all legal action to resolve the situation.

ORDERS

MINIMUM ORDER: \$25.00.

Due to the high cost of processing a small order, there will be a \$5.00 service charge added to any order that falls below this minimum.

Please Note: Accounts with no activity during the previous 12 months are considered closed. To re-activate, a new dealer application must be completed and submitted to B&H Distributing for approval. All orders are subject to the availability of merchandise.

SPECIAL ORDERS

B&H Distributing is pleased to special order products that we normally do not stock, if available. A non-cancelable purchase order must be issued and pre-payment of order by check or money order must be received before the order can be placed. Special orders may be subject to a \$40.00 handling fee. Special order products may not be returned for any reason. No Exceptions.

DROP SHIP ORDERS

Drop Ship Orders up to \$499.99 are subject to a \$5.00 Drop Ship Fee. Orders \$500.00 and over are subject to a \$10.00 Drop Ship Fee. We can only drop ship orders for credit card or credit-approved accounts. All drop ship orders must be faxed to B&H Distributing for approval. No verbal drop ship orders will be accepted. We are not responsible for damaged, lost, or stolen goods on items that have been drop shipped.

SHIPPING

All shipments are FOB: Tucker, GA. UPS/FedEx Shipments will be prepaid and billed. Truck shipments are sent freight collect. Most items are shipped UPS Ground. Residential shipments incur additional fees. We also offer Next Day Air, Second Day Air, and Third Day Air shipping at an additional cost. All shipping, billing, and pricing errors must be reported to B&H Distributing within 2 days of receipt of the shipment.

DAMAGES

All claims for freight damage/shortage(s) must be made with the freight carrier within 2 days of receipt of merchandise.

B&H Distributing is not responsible for any shortages, damage, or losses by any of the freight carriers utilized. It is your responsibility to note discrepancies with the driver of the carrier. You must save all boxes and packing materials for damage inspection by the carrier.

REFUSED ORDERS

Any order that is refused and returned to B&H Distributing will be charged for all shipping & handling charges plus a restocking fee.

RETURN MERCHANDISE POLICY

No returns will be accepted without prior authorization. All returns are subject to a re-stocking charge and must be shipped freight prepaid.

We do not offer a stock adjustment program.

ALL SALES ARE FINAL and subject to the availability of merchandise.

PRODUCT WARRANTIES

B&H Distributing does not offer any warranty, expressed or implied other than the manufacturer's warranty. All products sold by B&H Distributing are covered under the individual manufacturer's stated warranty, except where noted. Please refer to the manuals or warranty card enclosed with the product for details of the warranty. Please check with the manufacturer for a list of service centers.



Company Name: _____

GENERAL TERMS & CONDITIONS - continued

PRICING

Possession of a price sheet does not constitute an offer to sell. All pricing is subject to change without notice. We do not offer a price protection program.

PRIVACY POLICY

We value your privacy. All information derived from this submitted application is confidential. B&H Distributing will never offer or sell your information to any third party without your expressed written permission.

DISCLAIMERS

The dealer assumes all responsibility for proper selection, design, installation, operation, and maintenance of all the merchandise provided by B&H Distributing. The dealer will not hold B&H Distributing liable for any damage due to misunderstanding, improper installation, including but not limited to loss of profits. B&H Distributing has made every effort to insure the accuracy of information contained in its price lists, marketing materials, web site, and catalogs whether printed or electronic. B&H Distributing does not accept any liability for errors contained herein. All specifications, terms and conditions, availability, model changes, and pricing are subject to change without prior notice. By placing an order, customer accepts all terms and policies stated herein.

WEB & RESALE POLICY

All sales of product purchased from B&H Distributing must be directly to end users in your geographical area or via an accompanied installation. No trans-shipping! You are also prohibited from selling purchased products via the Internet or e-commerce. Your purchasing of products from B&H Distributing constitutes acceptance of these terms. Failure to abide by this policy will cause us to cease selling you any and all products. Please help keep the marketplace clean for your fellow dealers!

PREFERENCES

COMMUNICATIONS

From time to time, B&H Distributing sends information related to product news, pricing, policies, and general updates. Please select one of the following choices indicating your preferred mode of communication between B&H Distributing and you, our dealer: **(PLEASE ONLY CHECK ONE)**

Email

Authorized email addresses to receive this info:

US Mail

Preferred mailing address:

I / We OPT OUT of receiving any information



Dealer Application

Page Six

Company Name: _____

LIST OF ADDITIONAL STORE OR BRANCH LOCATIONS (If Applicable):

LOCATION #1

Name of Store or Branch (if different): _____

May this store or branch issue Purchase Orders? YES NO May this store or branch receive info or specials via email? YES NO

If yes, please indicate name of authorized buyer(s): _____

Mailing Address: _____ City/State/Zip: _____

Shipping Address: _____ City/State/Zip: _____

Is Shipping Address A Residential Address: YES NO Telephone: _____

Fax Number: _____ Email Address: _____

LOCATION #2

Name of Store or Branch (if different): _____

May this store or branch issue Purchase Orders? YES NO May this store or branch receive info or specials via email? YES NO

If yes, please indicate name of authorized buyer(s): _____

Mailing Address: _____ City/State/Zip: _____

Shipping Address: _____ City/State/Zip: _____

Is Shipping Address A Residential Address: YES NO Telephone: _____

Fax Number: _____ Email Address: _____

LOCATION #3

Name of Store or Branch (if different): _____

May this store or branch issue Purchase Orders? YES NO May this store or branch receive info or specials via email? YES NO

If yes, please indicate name of authorized buyer(s): _____

Mailing Address: _____ City/State/Zip: _____

Shipping Address: _____ City/State/Zip: _____

Is Shipping Address A Residential Address: YES NO Telephone: _____

Fax Number: _____ Email Address: _____

LOCATION #4

Name of Store or Branch (if different): _____

May this store or branch issue Purchase Orders? YES NO May this store or branch receive info or specials via email? YES NO

If yes, please indicate name of authorized buyer(s): _____

Mailing Address: _____ City/State/Zip: _____

Shipping Address: _____ City/State/Zip: _____

Is Shipping Address A Residential Address: YES NO Telephone: _____

Fax Number: _____ Email Address: _____



Dealer Application

Page Seven

Company Name: _____

ACCEPTANCE

I have read, understand and accept all terms and conditions as stated on this B&H Distributing Dealer Application. **Must be signed by an owner, partner, or officer of the company.**

DEALER NAME: _____

DBA: _____

PRINT YOUR NAME: _____

SIGNATURE: _____

TITLE: _____ DATE: _____

IMPORTANT: B&H Distributing sends invoices via e-mail.
Please provide the e-mail address(s) to which you wish to receive invoices:

Primary Invoice Email Address: _____

Secondary Invoice Email Address: _____

NOTES: Please be sure to include a copy of your Business License and Resale Tax Certificate along with this application. We cannot process this application without these documents.

If you have any questions, please call us at: 770-938-3001 or 800-554-5556.
Or just send your questions via email to: info@b-hdistrib.com

This section to be completed by B&H Distributing:

Date Received By Processing Dept.: _____

Dealer Type: _____

Processed By: _____

Sales Rep Assigned: _____

Web User ID: _____

Web Password: _____

Account Number Assigned: _____

Credit Line Assigned: _____

Notes: _____

Date Approved: _____

Approved By: _____

Date Welcome Letter Sent: _____